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Medina, Maria

From: Medina, Maria
Sent: Monday, September 27, 1999 12:52 PM
To: Wengert, Michelle A.
Cc: Tatum, Darryl L.; Marcisak, Michelle M.; Fendrich, Karen N.
Subject: VS Spa materials follow up

As follow up to our meeting this morning we agreed on the following:

- You are submitting lavender satin ribbon material for approval.

- You are requesting vendor to find a brush with handle for the sany-pedicure set (if it is an impossible brush to find which I doubt, you will let us know,in order not to miss delivery date) Legal has approved the set already.

- We agreed on white background Id badges with lavender letters. Need to see sample.

- CD player was approved by Brand and Darryl on Friday 9/24.

-We need 50 Book of Energy, 50 Secrets of Spa book and 50 of Beauty & Bath book. (enclosed is revised list of materials with new POS# for books).

-The lighter has been sent for a patent search(Karen does not foresee a problem with lighter because we have worked in the past with vendor).

- The mesh bags and pedicure bag were approved to match the color of tote bag.

- We will order 100 small white shirts and 100 large shirts as per your recommendation.

- Shoe bags sample need to be submitted for approval.

- Easels will be ordered week of 10/4(When we find out from hotels if we need them or not).

- You need an answer from us on the Manicure set by 9/30 to avoid air freight cost. You will have an answer by today in our meeting at 4:00pm. done

- You are trying to submit req. forms by today in order to have signatures before we leave for the marketing conference. If not Karen mentioned you will fax them to her at the conference and I will make sure to get approval.

Lets discuss any questions or concerns on all the above at our meeting today. Thanks

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